



**TOWN OF BARNES**

## Donation Count Sheet

Name and Date of event/Donation reason: \_\_\_\_\_

Amount Collected:

\*Cash total: \_\_\_\_\_

\*Coin total: \_\_\_\_\_

\*Check total: \_\_\_\_\_

Grand total: \_\_\_\_\_

\*All donations must be counted by two persons and a signature from both parties is required to verify donation amount.

\*All donations turned into The Town of Barnes office must be counted by the town Clerk and signed in front of the party delivering the donation to ensure all amount are correct and agreed upon.

Donation Collector 1

Donation Collector 2

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Clerk total: \_\_\_\_\_ Clerk Signature \_\_\_\_\_ Date \_\_\_\_\_