

MINUTES OF THE SPECIAL TOWN BOARD MEETING

Tuesday, April 21, 2020

UNAPPROVED

The Special Town Board Meeting was called to Order by Chairperson Webb at 9:00am and a Roll Call was done to establish a Quorum with Donna Porter, Susan Jansen, Seana Frint and Eric Neff in attendance via Zoom. Also in attendance via Zoom was Ambulance Director/ Fire Chief, Tom Renz, Roads & Property Foreman, Eric Polkoski and EMTs Leah Holsclaw and Irene Bott. Sandy McGee was also in attendance. Clerk Bourassa verified notice.

A motion was made (Porter/Frint) to approve the Agenda. Voice vote taken, motion carried.

Tom Renz provided an update from the Emergency Operations Center. The EMTs have been making masks and our current supplies are adequate with more supplies on order and expected soon. The extractor machine was delivered damaged so another one is being shipped. The EMTs are also working on a FEMA application. No board members had any questions for Tom.

Town operations and staffing was then discussed. Chairperson Webb addressed the board regarding staffing and Clerk Bourassa has requested that her Deputy Clerk, Tami Hoff, be allowed to work 2 days per week (4 hours per day). Susan Jansen proposed sending letters to the temporarily laid off employees asking if they are willing to come back to work. Eric Neff suggested that it be noted in the letter that PPE must be used and social distancing be practiced.

A motion was made (Jansen/Porter) to recall the temporarily laid off employees asking them to return to work as of May 4th (if they are willing) for all but the Deputy Clerk who would return the week of April 27th. A roll call vote was taken with all members voting yes, motion carried.

A discussion regarding the Annual Meeting was held with Chairperson Webb stating that the board will meet at 7pm on April 21st at the Town Hall and immediately recess and postpone the meeting until May 19th.

The Board of Review is still scheduled from 2-4pm on Wed. May 6th. There were 3 phone call appointments for Open Book. There currently are no appointments for the Board of Review.

2 purchase orders were reviewed, one submitted by Tom Renz for the purchase of a generator for the new Emergency Services Bldg. Enbridge will be sending a check to cover the cost of the generator.

A motion was made (Neff/Frint) to approve the purchase of a generator at a cost of \$4,794.65. A roll call vote was taken, with all members voting yes. The motion carried.

The second is the invoice from T&D Enterprises for upgrades to the fuel delivery system. The contract was for \$28,719.52, however the final invoice was for \$30,469.52, an increase of \$1,750.00. This was for a change order to replace wiring and conduit at fueling location to bring it up to code. \$14,000 has already been paid as a down payment.

A motion was made (Neff/Frint) to approve the invoice for \$30,469.52. A voice vote was taken, with all members voting yes. The motion carried.

A motion was made (Neff/Frint) to adjourn. Voice vote taken, motion carried.

Meeting adjourned at 9:29am.

**Judy Bourassa, Town of Barnes Clerk-Treasurer
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