

**MINUTES OF THE TOWN OF BARNES  
SPECIAL TOWN BOARD MEETING  
THURSDAY, MARCH 27, 2014, 8 AM  
AT BARNES TOWN HALL, 3360 COUNTY HIGHWAY N, BARNES, WI**

**UNAPPROVED**

**1) Call the Town Board Meeting to Order, do Roll Call to establish a Quorum & Verification of Public Notice**

Chairperson Tom Krob called the Special Town Board Meeting to order at 8:08 AM. In attendance were Supervisors Chris Webb, Jack Meinke, Donna Porter and Mitch McGee. A quorum was established. Also in attendance were Clerk-Treasurer Brenda Bakke and Deputy Clerk-Treasurer Dorothy Vogel. Bakke verified the public notice and agenda has been posted per State Statutes.

**2) Motion to approve the Agenda**

**Motion by Meinke/Porter to approve the Agenda. Roll call vote was taken with all voting yes. Motion carried.**

**3) Insurance Bids – discussion and review with possible action**

Insurance proposals were presented by Mike Sherry from the Holden Insurance Agency, Al Schiefelbein from Rural Insurance, and via conference call from Nate Pezewski of the Horton Group. The Board then reviewed the proposals.

**Motion by Porter/Meinke to table the issue until the Board gets a response from Mike Sherry from the Holden Insurance.**

Further discussion included notification after selection to those insurance agencies not chosen. It was also determined another Board Meeting will be held on Saturday, March 29, at 4 PM to discuss further.

**Roll call vote was taken with all voting yes. Motion carried.**

**4) Adjourn to Closed Session pursuant to State Statute 19.85(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”**

**Motion by Webb/McGee to table this item. Roll call vote was taken with all voting yes. Motion carried.**

**5) Reconvene in Open Session to act on any items from the Closed Session if necessary**

**6) Approval of the emergency hiring of a part-time as-needed plow driver.**

**Motion by McGee/Webb to hire Brian Pierce as a part-time as-needed plow driver on an emergency basis through the end of this snow plow season. Roll call vote was taken with all voting yes. Motion carried.**

**7) Town Office/Counter Window - discussion and possible action**

A temporary counter has been installed in the entryway to the Clerk’s Office. If the new office building is not approved, a permanent Dutch door will be installed.

**8) Discussion and review of personnel policies and Employee Policy Handbook with possible action**

**a) Ambulance Service Policies and Procedures – review previously discussed policy changes**

EMS Director Renz arrived and suggested a revision, and mentioned new regulations were coming out in June which would involve more revisions. He suggested Bakke attend the Ambulance Department’s meeting on April 2 at 6:30 PM to cover the material and provide an electronic version.

**b) Employee Benefit Programs starting with Sick Leave Benefits**

- c) Timekeeping/Payroll
- d) Work Condition & Hours
- e) Leaves of Absence

**Motion by Webb/Meinke to table items b) through e). Roll call vote was taken with all voting yes. Motion carried.**

9) Review of Town Hall Use Agreement with discussion and possible action

**Motion by Webb/McGee to table this item. Roll call vote was taken with all voting yes. Motion carried.**

10) Adjourn

**Motion by Porter/Webb to adjourn the Special Town Board Meeting. Roll call vote was taken with all voting yes. Motion carried.**

Meeting adjourned at 10:43 AM.

Respectfully Submitted,

Dorothy E. Vogel  
Deputy Clerk-Treasurer  
This 28<sup>th</sup> day of March, 2014