

**TOWN OF BARNES  
TOWN BOARD MEETING MINUTES  
FOR EMPLOYEE HANDBOOK/POLICIES REVIEW  
WEDNESDAY, JANUARY 8, 2014, AT 4:00 PM  
AT BARNES TOWN HALL, 3360 COUNTY HIGHWAY N**

**1) Call the Town Board Meeting to Order, do Roll Call to establish a Quorum & Verification of Public Notice**

Chairperson Tom Krob called the Town Board Meeting to order at 4:07 PM. Roll call was taken. In attendance were Supervisors Jack Meinke, Donna Porter and Mitch McGee. Chris Webb was unable to attend. A quorum was established. Town staff attendees were Clerk-Treasurer Brenda Bakke, Deputy Clerk-Treasurer Dorothy Vogel, and Property and Roads Foreman Bob Lang. EMS Director Tom Renz was unable to attend. Bakke verified the meeting notice and agenda had been posted per State Statues.

**2) Motion to approve the Agenda**

**Motion by Meinke/Porter to approve the agenda. Roll call vote was taken with all voting yes. Motion carried.**

**3) Discussion and review of personnel policies and Employee Policy Handbook with possible action**

Lang went through his summary report of sections of the Employee Policy Handbook which dealt with his department that he felt needed revision. The Board then proceeded to begin review of each policy for changes/updates. McGee suggested an electronic version be available as an alternate. Krob will contact Legal for assistance as necessary. There will be multiple meetings to complete the review.

**4) Adjourn**

**Motion by Meinke/Porter to adjourn the meeting. Roll call vote was taken with all voting yes. Motion carried.**

Meeting adjourned at 6:02 PM.